



**PROGRAM DISCLOSURES  
&  
CONSUMER INFORMATION**

**ACCREDITATION**

Hondros College of Nursing is institutionally accredited by the Accrediting Bureau of Health Education Schools (ABHES) to award diplomas, associate degrees, and bachelor's degrees. The Accrediting Bureau of Health Education Schools is recognized by the Council for Higher Education Accreditation (CHEA) and the United States Department of Education.

**Accrediting Bureau of Health Education Schools**

7777 Leesburg Pike, Suite 314  
North, Falls Church, VA 22043  
(703) 917-9503

[www.abhes.org](http://www.abhes.org)

Hondros College of Nursing is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS) to award diplomas, academic associate degrees, and bachelor's degrees. The Accrediting Council for Independent Colleges and Schools is recognized by the Council for Higher Education Accreditation (CHEA).

**ACCREDITING COUNCIL FOR INDEPENDENT COLLEGES AND SCHOOLS**

750 First Street, NE Suite 980  
Washington, DC 20002-4223  
Telephone: (202) 336-6780

[www.acics.org](http://www.acics.org)

The baccalaureate of science in nursing (BSN) degree program at Hondros College of Nursing is accredited by the Commission on Collegiate Nursing Education (CCNE).

**COMMISSION ON COLLEGIATE NURSING EDUCATION**

655 K Street, NW, Suite 750  
Washington, DC 20001  
Telephone: (202) 887-6791

**APPROVALS**

Hondros College of Nursing is approved by the State Board of Career Colleges and Schools of Ohio: Westerville main campus 13-09-2024T; West Chester branch (non-main) campus 13-09-2027T; Fairborn branch (non-main) campus 13-09-2025T; Independence branch (non-main) campus 13-09-2026T; Maumee branch (non-main) campus 14-01-2038T.

<http://scr.ohio.gov/>

Hondros College of Nursing is approved to offer the following programs by the Ohio Board of Nursing: Associate Degree in Nursing and Practical Nursing diploma. [www.nursing.ohio.gov](http://www.nursing.ohio.gov)

Hondros College of Nursing's RN-BSN completion program is approved by the Ohio Department of Higher Education <https://www.ohiohighered.org/>

For RN -BSN completion program students residing in Indiana, this institution is regulated by:

Indiana Board for Propriety Education  
101 West Ohio Street, Suite 670  
Indianapolis, IN 46204-1984  
Telephone: (317) 464-4400 Ext. 138 or  
317-464-4400 Ext. 141

## **LEGAL CONTROL OF THE COLLEGE**

National Education Seminars, Inc., d.b.a. Hondros College of Nursing is a wholly-owned subsidiary of American Public Education, Inc., (APEI) a Delaware Corporation. APEI is a publicly-traded corporation, the common stock of which is listed on NASDAQ. APEI is located at 111 W. Congress Street, Charles Town, WV 25414.

## **MEMBERS OF THE NATIONAL EDUCATION SEMINARS, INC., (NES) BOARD OF DIRECTORS ARE:**

Major General (Retired) Barbara Fast, Chair

Dr. Wallace S. Boston, President & Chief Executive Officer, American Public Education, Inc., (APEI)

Harry T. Wilkins, CPA, EVP & Chief Development Officer (APEI); Chief Executive Officer (NES), Retired

Dr. Peggy Wilmoth, Professor of Nursing, Georgia State University

## **MEMBERS OF THE AMERICAN PUBLIC EDUCATION, INC., (APEI) BOARD OF DIRECTORS ARE:**

Major General (Retired) Barbara Fast, Chair

Dr. Wallace S. Boston, President & Chief Executive Officer, American Public Education, Inc., (APEI)

Eric C. "Ric" Anderson, Director

Jean C. Halle, Director

Dr. Barbara Kurshan, Director

Timothy J. Landon, Director

Wes Moore, Director

William G. Robinson, Jr., Director

## **EXECUTIVE OFFICERS OF AMERICAN PUBLIC EDUCATION, INC., (APEI) ARE:**

Dr. Wallace S. Boston, President & Chief Executive Officer, American Public Education, Inc., (APEI)

Richard W. Sunderland, CPA, Executive Vice President & Chief Financial Officer

## **ADMISSIONS REQUIREMENTS**

Acceptance to Hondros College of Nursing is based on the following requirements:

1. The applicant must be a U.S. citizen or permanent resident of the United States. Applicants must submit official, unexpired government-issued documentation needed for admission (driver's license, state ID, passport, or proof of citizenship or permanent residency if not a U.S. citizen);
2. The applicant must be at least 18 years of age or older at the time he or she starts the program;
3. The applicant must complete and sign the Admissions application and pay the applicable application fee;
4. The applicant must complete the Student Online Readiness Survey;
5. The applicant must be a high school graduate or possess the recognized equivalent of a high school diploma. The applicant must provide documentation of graduation from high school in the form of a valid high school diploma, transcript, or other acceptable documentation issued ; and
6. The applicant must complete and sign the enrollment agreement.

### **Additional Requirements for the Practical Nursing and Associate Degree in Nursing programs:**

1. The applicant must complete an interview with an admissions manager or representative.
2. The applicant must complete a criminal background check via electronic fingerprint check with National Background Check, Inc. (NBCI) for an Ohio [BCI] and FBI check, and pay the applicable fee.

### **Additional Requirements for Practical Nursing Applicants:**

Take the HESI Admission Assessment Exam and score a cumulative score of 70% or higher. The HESI Admission Assessment Exam fee, for each attempt, is paid by the applicant.

### **Additional Requirements for Associate Degree in Nursing Applicants:**

1. Applicants who have not graduated from the Hondros College of Nursing Practical Nursing Program are required to have an active unencumbered PN license and have graduated from an approved practical nursing program.
2. Hondros College of Nursing practical nursing program graduates applying to start the Associate Degree in Nursing Program the quarter immediately following their PN graduation may be admitted to the program prior to possessing an active unencumbered PN license, but must obtain an active unencumbered PN license prior to the start of their third quarter of enrollment in the Associate Degree in Nursing Program.

### **Additional Requirements for RN-BSN Completion Program applicants:**

1. The applicant must possess an active unencumbered RN license in the state in which they complete their practicum, as approved by Hondros College of Nursing. Hondros College of Nursing students applying to start the RN-BSN completion program the quarter immediately following their ADN graduation may be admitted into the program prior to possessing an active unencumbered RN license, but must obtain an active unencumbered RN license prior to the start of their third quarter of enrollment.
2. Applicants are required to have graduated from an approved RN program with a cumulative grade point average of 2.0 or higher, and

3. Applicants must complete an admissions interview with a Hondros College of Nursing admission representative via the telephone or web-based technology. Candidates within the geographical vicinity of one of the campuses may elect for an in-person admissions interview.

## **COPYRIGHT POLICY**

It is the policy of Hondros College of Nursing [the “College”] to respect the copyright protections given to authors, owners, and publishers under federal law including the Digital Millennium Copyright Act of 1998.

**Copyright** is the legal protection for creative intellectual works, which is broadly interpreted to cover almost any expression of an idea. Text {including e-mail and Web information}, graphics, arts, photographs, video and other media types, music, and software are examples of types of works protected by copyright. The creator of the work, or sometimes the person who hired the creator, is the initial copyright owner.

Copyright infringement (or copyright violation) is the unauthorized or prohibited use of works covered by copyright law, in a way that violates one of the copyright owner’s exclusive rights, such as the right to reproduce or perform the copyrighted work, or to make derivative works.

Willful infringement may subject a student or employee to discipline and can impact the privilege to use information and technology resources for educational purposes at the College. Uploading or downloading works protected by copyright without the authority of the copyright owner is an infringement of the copyright owner’s exclusive rights of reproduction and/or distribution. Even an innocent, unintentional infringement violates the law.

The College has secured purchasing agreements with many of its hardware and software vendors that allow students to purchase these items at significant discounts. This is an alternative to help reduce illegal downloading or otherwise acquiring copyrighted material. Other alternatives are assessed annually by the College. Many resources found on the Internet are protected by copyright and should not be copied, distributed, or otherwise infringed upon by faculty, students or staff.

Pursuant to federal law, copyright notices are posted in all faculty, administration, and student copier access areas. Questions regarding copyright and possible fair use of copyrighted materials should be directed to *Dr. Jeremy W. Hoshor-Johnson, Chief Administrative Officer & Provost*, [jhoshor-johnson@hondros.edu](mailto:jhoshor-johnson@hondros.edu).

For more information on United States copyright law, please consult the U.S. Copyright Office’s website at <http://www.copyright.gov>

## **EQUAL OPPORTUNITY STATEMENT**

Hondros College of Nursing declares and affirms a policy of equal employment opportunity, equal education opportunity, and non-discrimination, where applicable, in the provisions of educational services to the public. NO individual is excluded from participation in or denied benefits of program and employment-related opportunities at the College on the grounds of race, color, religion, national origin, gender, age, physical or mental handicap, sexual orientation, gender identification, gender orientation, or veteran or military status. The College will fully comply with all laws and regulations to guarantee equal opportunities.

Persons who believe they have not been afforded equal treatment in accordance with this policy should contact the Campus Director. All complaints of unequal treatment will be fully investigated and corrective action will be taken when necessary.

## **AMERICANS WITH DISABILITIES ACT (ADA)**

Hondros College of Nursing is committed to providing educational services to students with disabilities as required by the Americans with Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973 (both as amended). Hondros College of Nursing will provide reasonable accommodations for qualified students with disabilities.

To be eligible for a reasonable accommodation (or academic adjustment), the student must have:

1. A disability (as defined by applicable law) that substantially limits a major life activity and subsequently necessitates an accommodation;
2. Documentation on file with Hondros College of Nursing that supports the need for the requested documentation; *and*
3. Medical documentation that substantiates the disability and how the accommodation will assist the student.

Qualified students with disabilities seeking reasonable accommodations are responsible for initiating contact with the Director of Nursing to request an appropriate reasonable accommodation. Essential program outcomes, course objectives, and/or skill competency achievement standards cannot be substantially lowered, waived, or otherwise modified as accommodations. Any modifications in the manner in which a course, lab, and/or clinical is conducted are restricted to changes in the format of instruction or evaluation. Such modifications must not substantially lower the essential academic standards or modify basic content of the course, lab, and/or clinical.

No accommodations may be made prior to the notification of disability and the submission of documentation. Students must identify themselves to the Director of Nursing and provide the required documentation at least 30 days in advance of the start of the accommodation being requested. It is the student's responsibility to ensure that documentation meeting the published requirements is submitted 30 days prior to the start of the accommodation(s).

If the accommodations provided are not meeting the student's needs, it is the student's responsibility to notify the Director of Nursing as soon as possible.

## **THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An “eligible student” under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution.) These rights include:

1. The right to inspect and review the student’s education records within 45 days after the day Hondros College of Nursing receives a request for access. A student should submit to the Registrar a written request that identifies the record(s) the student wishes to inspect. The College official will make arrangements and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student’s education records that the student believes is inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA. A student who wishes to ask the College to amend a record should write the College official responsible for the record, clearly identifies the part of the record the student wants to be changed, and specify why it should be changed. If the College decides not to amend the record as requested, the College will notify the student in writing of the decision. The student will be informed of procedures for a hearing regarding the request for amendment.
3. The right to provide written consent before the College discloses personally identifiable (PII) information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

**Family Policy Compliance Office**

**U.S. Department of Education**

**400 Maryland Avenue, SW Washington, DC 20202-5901**

The federal regulations may be accessed at <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

## **TRANSFER CREDIT POLICY**

Official evaluation of transfer credit will be conducted upon receipt of an official transcript. Official transcripts can be mailed or electronically sent from the originating institution or delivered by the student in a sealed envelope. Official transcripts should be received by Hondros College no later than the end of week one of the program for evaluation. Hondros College cannot guarantee evaluation of transfer credit for transcripts received later than week one of the program. Transcripts will be evaluated from institutions that are accredited by accrediting bodies recognized by the United State Department of Education. Questions regarding the Transfer Credit policy should be directed to the Office of the Registrar.

### **General Policy – Applies to All Programs**

1. Transfer credit will be considered for courses with a grade of C- (70%) earned or better. Transfer credit is not awarded for Hondros College nursing courses (course with the “NUR” prefix).
2. Transfer credits are transcribed on the Hondros College transcript and are counted in the cumulative hours completed, but they are not counted in the credit hours attempted as part of the cumulative grade point average.
3. Transfer credits are awarded in whole numbers and will be converted and rounded to the nearest whole number when earned in non-quarter based units.
4. Upon a student’s formal request, the College will determine whether any of the student’s military education and/or skills training is substantially equivalent to courses in the College’s PN and ADN programs. Students who wish to have their military experience and/or national guard experience and training evaluated for equivalency transfer credit, should submit the appropriate documentation, in the form of official transcripts and forms DD 214 (veterans) and DD 295 (active duty military personnel), to the Registrar for formal evaluation. The College may also accept as transfer credit completion of formal military courses as recommended by the American Council on Education (ACE) when verified through official transcripts (Army/ACE registry Transcript System, Community College of the Air Force, Sailor/Marine/ACE Registry Transcript, Registry of Credit Recommendations, or National Registry for Training Programs). In addition, credit may be awarded through review of a student’s certified Department of Defense (DD) Form 214 (Armed Forces of the United States Report of Transfer or Discharge) in conjunction with the ACE Handbook, Evaluation of Educational Experiences in the Armed Forces.
5. Transfer credit will be considered for International transcripts evaluated by World Education Services (WES) or Educational Credential Evaluators (ECE). The evaluation must be a course-by-course evaluation, and it must return to Hondros College as equivalent to a United States Associates and/or Bachelor’s Degree.

### **PN/ADN Transfer Credit Policy**

1. Transfer credit will be evaluated for course content and credit hour.
2. Credits earned at another institution during the period of enrollment at Hondros College will not be considered for transfer credit.
3. General Education courses must have been completed within the past 10 years. Science courses, as defined in the program curriculum, must have been completed within the past 5 years. Science courses offered in a series at Hondros College must have the complete series transfer in.
4. Transfer credit may be considered outside of the above policy if:
  - a. The student has earned an associate degree or higher in the subject area or related field of study.
  - b. The course was part of a series where at least one of the series components falls within the aforementioned timeframe.
5. CLEP and other methods to test out of a course are not accepted as transfer credit.

## **RN to BSN Transfer Credit Policy**

1. There is no maximum transfer credit allowance. Students must meet the residency requirement of 71 nursing credit hours.

Transfer credit will be evaluated for course content. Pre-requisite courses can be satisfied through content equivalent transfer credit or evidence of pre-requisite content equivalency through other transfer credit.

## **VOTER REGISTRATION**

The Federal Election Commission provides guidance regarding voter registration in each state at:

[http://www.eac.gov/voter\\_resources/contact\\_your\\_state.aspx](http://www.eac.gov/voter_resources/contact_your_state.aspx)



**PRACTICAL NURSING - DIPLOMA**

SOC #: 29-2061

CIP Code: 51.1613

| <b>Practical Nursing</b>                               | <b>Hondros College of Nursing Campus</b> |                     |                 |                     |
|--|--|---------------------|-----------------|---------------------|
|  | <b>Westerville</b>                       | <b>West Chester</b> | <b>Fairborn</b> | <b>Independence</b> |
| <b>Retention</b>                                       | 70%                                      | 70%                 | 66%             | 62%                 |
| <b>On-Time Graduation Rate</b>                         | 51%                                      | 44%                 | 41%             | 44%                 |
| <b>Graduation within 150% of Normal Program Length</b> | 31%                                      | 43%                 | 49%             | 36%                 |
| <b>Licensure Exam Pass Rate</b>                        | 78%                                      | 78%                 | 78%             | 78%                 |
| <b>Placement in the Field*</b>                         | 62%                                      | 83%                 | 72%             | 60%                 |
| <b>Demographics:</b>                                   |  |                     |                 |                     |
| <b>Female</b>  | 88%                                      | 92%                 | 93%             | 94%                 |
| <b>Male</b>  | 12%                                      | 8%                  | 7%              | 6%                  |
| <b>Ethnicity:</b>                                      |  |                     |                 |                     |
| <b>American Indian/Alaskan</b>                         | 0%                                       | 0%                  | 0%              | 0%                  |
| <b>Asian/Pacific Islander</b>                          | 2%                                       | 1%                  | 0%              | 0%                  |
| <b>Black/Non-Hispanic</b>                              | 38%                                      | 23%                 | 18%             | 72%                 |
| <b>Hispanic</b>  | 2%                                       | 1%                  | 2%              | 3%                  |
| <b>Other</b>   | 6%                                       | 4%                  | 1%              | 2%                  |
| <b>Race/Ethnicity Unknown</b>                          | 2%                                       | 3%                  | 2%              | 1%                  |
| <b>White, Non-Hispanic</b>                             | 50%                                      | 68%                 | 78%             | 21%                 |
| <b>Did Not Disclose</b>                                | 0%                                       | 0%                  | 0%              | 0%                  |
| <b>% Students Receiving PELL</b>                       | 68.9%                                    | 73.8%               | 76.5%           | 85.3%               |
| <b>Median Title IV Loans</b>                           | \$6,987                                  | \$6,334             | \$6,334         | \$6,334             |
| <b>Median Private Loans</b>                            | 0  | 0                   | 0               | 0                   |
| <b>Median Institutional Debt</b>                       | 0  | 0                   | 0               | 0                   |

*\*Graduates who are furthering their education, active in the military, international students, incarcerated, or have a medical condition that prevents them from gaining employment are not counted when calculating placement rates.*

**Program Cost – Based on the standard course sequence.**

**Gainful Employment Disclosure** (institutional)

Practical Nursing: <http://nursing.hondros.edu/GED/pn/gedt.html>

## ASSOCIATE DEGREE IN NURSING

SOC #: 29-1141

CIP Code: 51.1601

| <i>Associate Degree in Nursing</i>              | Hondros College of Nursing Campus |              |          |              |
|---|-----------------------------------|--------------|----------|--------------|
|   | Westerville                       | West Chester | Fairborn | Independence |
| Retention                                       | 78%                               | 78%          | 68%      | 77%          |
| On-Time Graduation Rate                         | 46%                               | 50%          | 53%      | 56%          |
| Graduation within 150% of Normal Program Length | 34%                               | 35%          | 39%      | 40%          |
| Licensure Exam Pass Rate                        | 69%                               | 69%          | 69%      | 69%          |
| Placement in the Field*                         | 74%                               | 72%          | 72%      | 52%          |
| <b>Demographics:</b>                            |                                   |              |          |              |
| Female  | 90%                               | 90%          | 93%      | 96%          |
| Male  | 10%                               | 10%          | 7%       | 4%           |
| <b>Ethnicity:</b>                               |                                   |              |          |              |
| American Indian/Alaskan                         | 0%                                | 0%           | 1%       | 0%           |
| Asian/Pacific Islander                          | 3%                                | 2%           | 1%       | 3%           |
| Black/Non-Hispanic                              | 38%                               | 23%          | 18%      | 73%          |
| Hispanic  | 2%                                | 0%           | 2%       | 1%           |
| Other   | 3%                                | 4%           | 1%       | 3%           |
| Race/Ethnicity Unknown                          | 1%                                | 1%           | 0%       | 0%           |
| White, Non-Hispanic                             | 54%                               | 70%          | 79%      | 20%          |
| Did Not Disclose                                | 0%                                | 0%           | 0%       | 0%           |
| % of Students Receiving PELL                    | 71.0%                             | 71.4%        | 73.1%    | 77.6%        |
| Median Title IV Loans                           | \$7,083                           | \$9,258      | \$8,666  | \$7,834      |
| Median Private Loans                            | 0                                 | 0            | 0        | 0            |
| Median Institutional Debt                       | 0                                 | 0            | 0        | 0            |

*\*Graduates who are furthering their education, active in the military, international students, incarcerated, or have a medical condition that prevents them from gaining employment are not counted when calculating placement rates.*

**Program Cost – Based on the standard course sequence.**

**Gainful Employment Disclosure** (institutional)

Associate Degree in Nursing

<http://nursing.hondros.edu/GED/ADN/gedt.html>

**RN-BSN COMPLETION PROGRAM**

SOC #: 29-1141

CIP Code: 51.1601

| <b>RN-BSN</b>  | <b>Westerville Campus Only</b> |
|--|--------------------------------|
|  | <b>Westerville</b>             |
| <b>Retention</b>                                       | 66%                            |
|  |                                |
| <b>On-Time Graduation Rate</b>                         | 62%**                          |
|  |                                |
| <b>Graduation within 150% of Normal Program Length</b> | 28%                            |
|  |                                |
| <b>Licensure Exam Pass Rate</b>                        | N/A                            |
|  |                                |
| <b>Placement in the Field*</b>                         | 82%                            |
|  |                                |
| <b>Demographics:</b>                                   |                                |
| <b>Female</b>  | 92%                            |
| <b>Male</b>  | 8%                             |
|  |                                |
| <b>Ethnicity:</b>                                      |                                |
| <b>American Indian/Alaskan</b>                         | 1%                             |
| <b>Asian/Pacific Islander</b>                          | 2%                             |
| <b>Black/Non-Hispanic</b>                              | 21%                            |
| <b>Hispanic</b>  | 1%                             |
| <b>Other</b>   | 2%                             |
| <b>Race/Ethnicity Unknown</b>                          | 1%                             |
| <b>White, Non-Hispanic</b>                             | 73%                            |
| <b>Did Not Disclose</b>                                | 0%                             |
|  |                                |
| <b>% Students Receiving PELL</b>                       | 40.5%                          |
| <b>Median Title IV Loans</b>                           | \$1,328                        |
| <b>Median Private Loans</b>                            | 0                              |
| <b>Median Institutional Debt</b>                       | 0                              |

*\*Graduates who are furthering their education, active in the military, international students, incarcerated, or have a medical condition that prevents them from gaining employment are not counted when calculating placement rates. \*\*Majority of students attend part-time and therefore do not complete the program within four (4) quarters.*

**Program Cost – Based on the standard course sequence.**

**Gainful Employment Disclosure** (Westerville campus only)

**RN-BSN Online Completion Program**

<http://nursing.hondros.edu/GED/BSN/gedt.html>