



**HONDROS COLLEGE PROGRAM DISCLOSURES
&
CONSUMER INFORMATION**

Accreditation and Approvals

Accreditation

Hondros College is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS) to award diplomas, academic associate degrees, and bachelor's degrees. The Accrediting Council for Independent Colleges and Schools is recognized by the Council for Higher Education Accreditation (CHEA) and the United States Department of Education.

Accrediting Council for Independent Colleges and Schools

750 First Street, NE Suite 980
Washington, DC 20002-4223
Telephone: (202) 336-6780
www.acics.org

The baccalaureate degree program in nursing at Hondros College is accredited by the Commission on Collegiate Nursing Education (CCNE).

Commission on Collegiate Nursing Education

One DuPont Circle NW, Suite 530
Washington, DC 20036
Telephone: (202) 463-6930
<http://www.aacn.nche.edu/ccne-accreditation>

Approvals

Hondros College is approved by the State Board of Career Colleges and Schools of Ohio: Westerville main campus 13-09-2024T; West Chester branch campus 13-09-2027T; Fairborn branch campus 13-09-2025T; Independence branch campus 13-09-2026T. <http://scr.ohio.gov/>

Hondros College is approved to offer the following programs by the Ohio Board of Nursing: Associate Degree in Nursing and Practical Nursing diploma. www.nursing.ohio.gov

Hondros College's RN-BSN completion program is approved by the Ohio Board of Regents.
<https://www.ohiohighered.org/>

For RN -BSN completion program students residing in Indiana, this institution is regulated by:

Indiana Board for Propriety Education
101 West Ohio Street, Suite 670
Indianapolis, IN 46204-1984
Telephone: (317) 464-4400 Ext. 138 or
317-464-4400 Ext. 141

Legal Control of the College

National Education Seminars, Inc., d.b.a. Hondros College is a wholly-owned subsidiary of American Public Education, Inc., (APEI) a Delaware Corporation. APEI is a publicly-traded corporation, the common stock of which is listed on NASDAQ. APEI is located at 111 W. Congress Street, Charles Town, WV 25414.

Members of the National Education Seminars, Inc., (NES) Board of Directors are:

Major General (Retired) Barbara Fast, *Chair*

Dr. Wallace S. Boston, *President & Chief Executive Officer, American Public Education, Inc., (APEI)*

Harry T. Wilkins, CPA, *EVP & Chief Development Officer (APEI); Chief Executive Officer (NES), Retired*

Executive Officers of American Public Education, Inc., are:

Dr. Wallace S. Boston, *President & Chief Executive Officer, American Public Education, Inc., (APEI)*

Richard W. Sunderland, CPA, *Executive Vice President & Chief Financial Officer*

Members of the American Public Education, Inc. Board of Directors are:

Major General (Retired) Barbara Fast, *Chair*

Dr. Wallace S. Boston, *President & Chief Executive Officer, American Public Education, Inc., (APEI)*

Eric C. "Ric" Anderson, *Director*

Jean C. Halle, *Director*

Dr. Barbara Kurshan, *Director*

Timothy J. Landon, *Director*

Wes Moore, *Director*

Timothy T. Weglicki, *Director*

HONDROS
COLLEGE

Admissions Requirements

Acceptance to Hondros College is based on the following requirements:

1. The applicant must be a U.S. citizen or permanent resident of the United States. Applicants must submit official, unexpired government-issued documentation needed for admission (driver's license, state ID, passport, or proof of citizenship or permanent residency if not a U.S. citizen).
2. The applicant must be at least 18 years of age or older at the he or she starts the program.
3. The applicant must complete and sign the *Admissions Application* and pay the applicable fee.
4. The applicant must be a high school graduate or possess the recognized equivalent of a high school diploma. The applicant must provide documentation of graduation from high school in the form of a valid high school diploma, transcript, or other acceptable documentation that confirms the applicant meets or exceeds the academic equivalent to a high school diploma.
5. The applicant must complete and sign the *Enrollment Agreement* and pay the applicable fee.

Additional Requirements for the Practical Nursing & Associate Degree in Nursing Programs:

1. The applicant must complete an interview with an admissions manager or representative.
2. The applicant must complete a criminal background check via electronic fingerprint check with National Background Check, Inc., (NBCI) for an Ohio (BCII) and FBI check, and pay the applicable fee.

Additional Requirements for Practical Nursing Applicants:

1. Take the HESI Admission Assessment Exam and score a cumulative score of 70% or higher. The HESI Admission Assessment Exam, for each attempt, is paid by the applicant.

Additional Requirements for Associate Degree in Nursing Applicants:

1. Applicants who have not graduated from the Hondros College Practical Nursing Program are required to have an active, unencumbered PN license and have graduated from an approved practical nursing program; *or*
2. Hondros College Practical Nursing Program graduates applying to start the Associate Degree in Nursing Program the quarter immediately following their PN graduation may be admitted to the program prior to possessing an active unencumbered PN license, but must obtain an active unencumbered PN license prior to the start of their third quarter of enrollment in the Associate Degree in Nursing Program.

Additional Requirements for RN-BSN Completion Applicants

1. The applicant must possess an active unencumbered RN license in the state in which they complete their practicum, as approved by Hondros College. Hondros College students applying to start the RN-BSN completion program the quarter immediately following their ADN graduation may be admitted into the program prior to possessing an active unencumbered RN license, but must obtain an active unencumbered RN license prior to the start of their third quarter of enrollment;
2. Applicants are required to have graduated from an approved RN program with a cumulative grade point average of 2.0 or higher; and,
3. Applicants must complete an admissions interview with a Hondros College admission representative via the telephone or web-based technology. Candidates within the geographical vicinity of one of the campuses may elect for an in-person admissions interview.

Copyright Policy

It is the policy of the College to respect the copyright protections given to authors, owners, and publishers under federal law including the Digital Millennium Copyright Act of 1998. Copyright is the legal protection for creative intellectual works, which is broadly interpreted to cover almost any expression of an idea. Text [including e-mail and Web information], graphics, arts, photographs, video and other media types, music, and software are examples of types of works protected by copyright. The creator of the work, or sometimes the person who hired the creator, is the initial copyright owner.

It is against College policy for any student, faculty, staff member, consultant, contractor, or other worker at the College to copy, reproduce, share, or distribute any software, music, games, or movies on College computing equipment except as expressly permitted by a software license or with the written consent of the copyright holder or as otherwise permitted under federal law.

For questions regarding copyright protection and/or use, please contact the Office of the Provost.

Equal Opportunity Statement

Hondros College declares and affirms a policy of equal employment opportunity, equal education opportunity, and non-discrimination, where applicable, in the provisions of educational services to the public. NO individual is excluded from participation in or denied benefits of program and employment-related opportunities at the College on the grounds of race, color, religion, national origin, gender, age, physical or mental handicap, sexual orientation, gender identification, gender orientation, or veteran or military status. The College will fully comply with all laws and regulations to guarantee equal opportunities.

Persons who believe they have not been afforded equal treatment in accordance with this policy should contact the Campus Director. All complaints of unequal treatment will be fully investigated and corrective action will be taken when necessary.

Americans with Disabilities Act (ADA)

Hondros College is committed to providing educational services to students with disabilities as required by the Americans with Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973 (both as amended). Hondros College will provide reasonable accommodations for qualified students with disabilities.

To be eligible for a reasonable accommodation (or academic adjustment), the student must have:

1. A disability (as defined by applicable law) that substantially limits a major life activity and subsequently necessitates an accommodation;
2. Documentation on file with Hondros College that supports the need for the requested documentation; *and*
3. Medical documentation that substantiates the disability and how the accommodation will assist the student.

Qualified students with disabilities seeking reasonable accommodations are responsible for initiating contact with the Director of Nursing to request an appropriate reasonable accommodation. Essential program outcomes, course objectives, and/or skill competency achievement standards cannot be substantially lowered, waived, or otherwise modified as accommodations. Any modifications in the manner in which a course, lab, and/or clinical is conducted are

restricted to changes in the format of instruction or evaluation. Such modifications must not substantially lower the essential academic standards or modify basic content of the course, lab, and/or clinical.

No accommodations may be made prior to the notification of disability and the submission of documentation. Students must identify themselves to the Director of Nursing and provide the required documentation at least 30 days in advance of the start of the accommodation being requested. It is the student's responsibility to ensure that documentation meeting the published requirements is submitted 30 days prior to the start of the accommodation(s).

If the accommodations provided are not meeting the student's needs, it is the student's responsibility to notify the Director of Nursing as soon as possible.

The Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day Hondros College receives a request for access. A student should submit to the Registrar a written request that identifies the record(s) the student wishes to inspect. The College official will make arrangements and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the College to amend a record should write the College official responsible for the record, clearly identifies the part of the record the student wants to be changed, and specify why it should be changed. If the College decides not to amend the record as requested, the College will notify the student in writing of the decision. The student will be informed of procedures for a hearing regarding the request for amendment.
3. The right to provide written consent before the College discloses personally identifiable (PII) information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office

U.S. Department of Education

400 Maryland Avenue, SW Washington, DC 20202-5901

The federal regulations may be accessed at <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

Transfer Credit Policy

Official evaluation of transfer credit will be conducted upon receipt of an official transcript. Official transcripts can be mailed or electronically sent from the originating institution, or delivered by the student in a sealed envelope. Official transcripts should be received no later than the end of week one of the program for evaluation. Hondros College cannot guarantee evaluation of transfer credit for transcripts received later than week one of the program. Transcripts will be evaluated from institutions that are accredited by accrediting bodies recognized by the United State Department of Education. Questions regarding the Transfer Credit policy should be directed to the Office of the Registrar.

General Policy – Applies to All Programs

1. Transfer credit will be considered for courses with a grade of C- (70%) earned or better. Transfer credit is not awarded for Hondros College nursing courses (courses with the “NUR” prefix).
2. Transfer credits are transcribed on the Hondros College transcript and are counted in the cumulative hours completed, but they are not counted in the credit hours attempted as part of the cumulative grade point average.
3. Transfer credits are awarded in whole numbers and will be converted and rounded to the nearest whole number when earned in non-quarter based units.
4. Transfer credit will be considered for International transcripts evaluated by an organization that is a member of the National Association of Credential Evaluation Services (NACES) or Associate of International Credential Evaluators, Inc. (AICE).

PN/A.D.N. Transfer Credit Policy

1. Transfer credit will be evaluated for course content and credit hour.
2. Credits earned at another institution during the period of enrollment at Hondros College will not be considered for transfer credit.
3. Students may have a total of 25 credit hours transfer into the College.
4. General Education courses must have been completed within the past 10 years. Science courses, as defined in the program curriculum, must have been completed within the past 5 years. Science courses offered in a series at Hondros College must have the complete series transfer in.
5. Transfer credit may be considered outside of the above policy if:
 - a. The student has earned an associate degree or higher.
 - b. The course was part of a series where at least one of the series components falls within the aforementioned timeframe.
6. CLEP and other methods to test out of a course are not accepted as transfer credit.
7. Upon a student’s formal request, the College will determine whether any of the student’s military education and/or skills training is substantially equivalent to courses in the College’s PN and A.D.N. programs. Students who wish to have their military experience and/or national guard experience and training evaluated for equivalency transfer credit, should submit the appropriate documentation, in the form of official transcripts and forms DD 214 (veterans) and DD 295 (active duty military personnel), to the Registrar for formal evaluation. The College may also accept as transfer credit completion of formal military courses as recommended by the American Council on Education (ACE) when verified through official transcripts (Army/ACE registry Transcript System, Community College of the Air Force, Sailor/Marine/ACE Registry Transcript, Registry of Credit Recommendations, or National Registry for Training Programs). In addition, credit may be awarded through

review of a student's certified Department of Defense (DD) Form 214 (Armed Forces of the United States Report of Transfer or Discharge) in conjunction with the ACE Handbook, Evaluation of Educational Experiences in the Armed Forces.

RN-BSN Transfer Credit Policy

1. There is no maximum transfer credit allowance. Students must meet the residency requirement of 71 nursing credit hours.
2. Transfer credit will be evaluated for course content. Pre-requisite courses can be satisfied through content equivalent transfer credit or evidence of pre-requisite content equivalency through other transfer credit.

Voter Registration

The Federal Election Commission provides guidance regarding voter registration in each state at:

http://www.eac.gov/voter_resources/contact_your_state.aspx

HONDROS
COLLEGE

PRACTICAL NURSING - DIPLOMA

SOC #: 29-2061
CIP Code: 51.1613

Practical Nursing	Hondros College Campus			
	Westerville	West Chester	Fairborn	Independence
Retention	70%	67%	70%	71%
On-Time Graduation Rate	48%	71%	56%	41%
Graduation within 150% of Normal Program Length	41%	23%	34%	39%
Licensure Exam Pass Rate	87%	94%	89%	79%
Placement in the Field*	71%	79%	80%	57%
Demographics:				
Female	89%	91%	94%	94%
Male	11%	9%	6%	6%
Ethnicity:				
American Indian/Alaskan	0%	0%	0%	0%
Asian/Pacific Islander	3%	1%	1%	0%
Black/Non-Hispanic	41%	22%	14%	74%
Hispanic	2%	1%	2%	3%
Other	5%	6%	1%	2%
Race/Ethnicity Unknown	1%	3%	1%	1%
White, Non-Hispanic	48%	67%	82%	20%
Did Not Disclose	0%	0%	0%	0%
% Students Receiving PELL	78.2%	75.6%	84.4%	80.7%
Median Title IV Loans	\$15,009	\$15,008	\$17,191	\$16,361
Median Private Loans	0	0	0	0
Median Institutional Debt	0	0	0	0

**Graduates who are furthering their education, active in the military, international students, incarcerated, or have a medical condition that prevents them from gaining employment are not counted when calculating placement rates.*

Program Cost – Based on the standard course sequence.

Gainful Employment Disclosure (institutional)

Practical Nursing: <http://nursing.hondros.edu/GED/pn/gedt.html>

ASSOCIATE DEGREE IN NURSING

SOC #: 29-1141
CIP Code: 51.1601

Associate Degree in Nursing	Hondros College Campus			
	Westerville	West Chester	Fairborn	Independence
Retention	80%	77%	77%	74%
On-Time Graduation Rate	63%	73%	81%	76%
Graduation within 150% of Normal Program Length	34%	21%	12%	24%
Licensure Exam Pass Rate	78%	84%	79%	74%
Placement in the Field*	75%	71%	66%	78%
Demographics:				
Female	89%	90%	91%	94%
Male	11%	10%	9%	6%
Ethnicity:				
American Indian/Alaskan	0%	0%	0%	1%
Asian/Pacific Islander	2%	1%	1%	3%
Black/Non-Hispanic	35%	19%	15%	73%
Hispanic	1%	0%	1%	0%
Other	2%	2%	0%	4%
Race/Ethnicity Unknown	0%	2%	0%	0%
White, Non-Hispanic	60%	76%	84%	20%
Did Not Disclose	0%	0%	0%	0%
% of Students Receiving PELL	51.4%	64.3%	51.25%	80.7%
Median Title IV Loans	\$33,738	\$28,389	\$26,124	\$36,037
Median Private Loans	0	0	0	0
Median Institutional Debt	0	0	0	0

**Graduates who are furthering their education, active in the military, international students, incarcerated, or have a medical condition that prevents them from gaining employment are not counted when calculating placement rates.*

Program Cost – Based on the standard course sequence.

Gainful Employment Disclosure (institutional)

Associate Degree in Nursing

<http://nursing.hondros.edu/GED/ADN/gedt.html>

RN-BSN COMPLETION PROGRAM

SOC #: 29-1141

CIP Code: 51.1601

RN-BSN	Westerville Campus Only
	Westerville
Retention	86%
On-Time Graduation Rate	2%
Graduation within 150% of Normal Program Length	40%
Licensure Exam Pass Rate	N/A
Placement in the Field*	92%
Demographics:	
Female	93%
Male	7%
Ethnicity:	
American Indian/Alaskan	1%
Asian/Pacific Islander	2%
Black/Non-Hispanic	20%
Hispanic	1%
Other	2%
Race/Ethnicity Unknown	1%
White, Non-Hispanic	73%
Did Not Disclose	0%
% Students Receiving PELL	36.7%
Median Title IV Loans	\$30,422
Median Private Loans	0
Median Institutional Debt	0

**Graduates who are furthering their education, active in the military, international students, incarcerated, or have a medical condition that prevents them from gaining employment are not counted when calculating placement rates. **Majority of students attend part-time and therefore do not complete the program within four (4) quarters.*

Program Cost – Based on the standard course sequence.

Gainful Employment Disclosure (Westerville campus only)

RN-BSN Online Completion Program

<http://nursing.hondros.edu/GED/BSN/gedt.html>